

August 2018

Dear Balloonist,

On behalf of the Fitzgerald-Ben Hill Arts Council & the Harmony Jubilee Planning Committee, we would like to invite you to be a part of our 6th Annual Harmony Jubilee - an event centered on hot air balloons.

**The Harmony Jubilee weekend will take place August 10-12, 2018**, at our beautiful Paulk Park venue in Fitzgerald, GA. The event offers an opportunity for our region to learn firsthand about the art, craft, and skill of hot air ballooning. Also included is our very successful Artisan's Market which continues to bring more and more people to the event. This year, in honor of our nation's Civil War Sesquicentennial, we will be hosting a re-enactors encampment.

Fitzgerald has the unique history in our country of being a town created by both Union and Confederate soldiers. These previous enemies came together and carved out of a dense forest a community dedicated to living together in harmony.

The Harmony Jubilee is a re-creation of a festival that previously highlighted our community's heritage through history, art, and drama. While successful, it was apparent that we needed a new and larger component to be the central focus.

**We are limiting the number of hot air balloons to SIX** this year with plans to grow in the coming years. Balloonists may, if they desire for their own profit, host rides both tethered and un-tethered. We do ask that chase teams be provided, but also offer support in acquiring local, and now experienced chase crews. We will provide the following to the attending balloonists:

- \$150 up to 6 pilots for expenses (paid on Saturday evening)
- One Hotel Room for the Pilot
- Fuel for the Hot Air Balloons
- Meal on Friday evening · Continental Breakfast on Saturday morning
- Food vouchers for the Pilots and Crew at the artisans market on Saturday
- Meal on Saturday evening
- Continental Breakfast on Sunday morning
- Hospitality bags (we need t-shirt sizes turned in with the contracts)

We hope that you will be able to join us! If you are interested, please complete and submit the enclosed application. The deadline to sign up is **July 20, 2018**. For more information, please visit our website at [www.HarmonyJubilee.com](http://www.HarmonyJubilee.com) or contact Brandy Elrod (229) 426-5033.

Sincerely,

Harmony Jubilee Planning Committee

PILOT INFORMATION

Pilot Name: \_\_\_\_\_ Cell Phone #: \_\_\_\_\_

Address: \_\_\_\_\_ Home Phone #: \_\_\_\_\_

City: \_\_\_\_\_ State: \_\_\_\_\_ Zip: \_\_\_\_\_

Fax #: \_\_\_\_\_ Email: \_\_\_\_\_

Crew Chief Name: \_\_\_\_\_ Crew Chief Cell Phone #: \_\_\_\_\_

Total Hot-Air Balloon PIC hours: \_\_\_\_\_

Total Hours in Hot-Air Balloon in last 12 months: \_\_\_\_\_ (must be over 100 to fly at Harmony Jubilee)

Date of last flight review: \_\_\_\_\_ LTA#: \_\_\_\_\_

License type: \_\_\_ private \_\_\_ commercial BFA HACD #: \_\_\_\_\_

BFA Membership Expiration Date: \_\_\_\_\_

Secondary Pilot Name (if applicable): \_\_\_\_\_

(If anyone else will be piloting your balloon during Harmony Jubilee, you must make a copy of page 1 and 2 of this registration and have the secondary pilot complete both pages and return them with your registration materials).

#### BALLOON INFORMATION

N #: \_\_\_\_\_ Balloon Hours: \_\_\_\_\_ Manufacturer: \_\_\_\_\_

Model: \_\_\_\_\_ Size (cu. ft.): \_\_\_\_\_ Serial #: \_\_\_\_\_

Balloon Name: \_\_\_\_\_

Year Balloon Built: \_\_\_\_\_ Date of Last Annual: \_\_\_\_\_

Balloon is registered to (if different from above): \_\_\_\_\_

Balloon Description - Color/Design:

\_\_\_\_\_  
\_\_\_\_\_

Air Worthiness Certificate: \_\_\_ standard \_\_\_ experimental

Air Worthiness Certificate Date Issued: \_\_\_\_\_

### BALLOON INFORMATION

Please have your insurance carrier email, mail or fax Harmony Jubilee a copy of your insurance valid for the time frame of August 10-12, 2018. It is not necessary to send your insurance until it is renewed and will cover the event's time frame.

Balloon Insurance Carrier: \_\_\_\_\_

Number of Passengers covered NOT INCLUDING pilot: \_\_\_\_\_

My Balloon insurance company meets the minimum qualifications and is authorized to do business in the State of Georgia. I have submitted a copy of my insurance or had my insurance company forward a Certificate of Insurance to the Harmony Jubilee office with a minimum of \$1,000,000 Combined Single Limit/third party (bodily injury/property damage) and \$100,000 minimum passenger liability for each and every passenger carried through an insurance company with a BEST rating of at least B+ or its equivalent.

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## POINTS OF UNDERSTANDING AND STATEMENT OF RESPONSIBILITY

I have read the following insurance guidelines, my insurance meets all requirements and a copy of my insurance will be sent to the Harmony Jubilee office by **July 20, 2018**.

I will have in the basket at all times:

- **A Flight Manual**
- **A current Air Worthiness Certificate or appropriate Experimental Certificate with a letter of restrictions.**
- **A pink copy or hard copy of the registration**
- **An aircraft radio**

I will bring registration documentation showing that I have completed three (3) takeoffs and landings in the 90 days prior to the event. I understand that the Federal Aviation Administration may inspect any or all balloons entered in Harmony Jubilee 2018.

I understand Harmony Jubilee expects, out of respect for the people who make this event possible, that as a Harmony Jubilee pilot I agree to fly two (2) sponsor representatives during the sponsor flight, Saturday, August 11, 2018 (or during a rescheduled flight should the sponsor flight be cancelled due to weather).

As a Pilot-in-Command of an aircraft which is to be participating in Harmony Jubilee August 10-12, 2018 in Fitzgerald, Georgia, I hereby acknowledge that any decision which I may make to participate in any flight during said event is a personal decision, that no flights are mandatory, and that I shall make decisions for myself as to whether or when the aircraft under my control shall participate in any scheduled event.

I acknowledge and agree that the sole function of Harmony Jubilee is to provide the facilities and opportunities for my participation in these events and that it's responsibility in doing so shall in no way relieve me of my own responsibilities as the Pilot-in-Command of my aircraft, and in no way is Harmony Jubilee responsible for my actions or any decision I make during the event.

I understand and agree that Harmony Jubilee Ballooning Officials are authorized to disqualify me (preventing any further participation in the 2018 event and in future events) at any time should I violate in any way Harmony Jubilee or FAA guidelines.

I understand that this event may be filmed and photographed and I hereby authorize the use of any and all pictures of my balloon that event organizers deem appropriate (i.e. advertising, brochures, etc.).

I also affirm that all the preceding information is accurate to the best of my knowledge and should any of the information be found to be falsely represented I waive all rights and benefits afforded a participating pilot.

**I UNDERSTAND AND AGREE TO THE TERMS AND CONDITIONS OUTLINED ABOVE AND CERTIFY THAT ALL INFORMATION FURNISHED TO HARMONY JUBILEE IS TRUE AND CORRECT.**

Balloon Owner: \_\_\_\_\_ Date: \_\_\_\_\_

Pilot (if other than above): \_\_\_\_\_ Date: \_\_\_\_\_

**\*\*PLEASE NOTE THAT ALL AREAS OF THIS FORM MUST BE COMPLETED AND RETURNED TO THE HARMONY JUBILEE OFFICE PRIOR TO YOUR BEING ACCEPTED AND/OR REGISTERED AS A PARTICIPATING PILOT! \*\***

### VOLUNTEER CHASE

**HARMONY JUBILEE WOULD PREFER TO HAVE ALL PILOTS SECURE THEIR OWN CREW. IF PILOT CAN NOT OBTAIN YOUR OWN CREW AND YOU ARE NOT ACCEPTING PAID CREW/PASSENGERS THEN HARMONY JUBILEE WILL ASSIST PILOT TO THE BEST OF OUR ABILITIES. HARMONY JUBILEE WILL PROVIDE PILOT WITH LOCAL CREW CONTACT INFORMATION SO THAT PILOT MAY MAKE ARRANGEMENTS WITH LOCAL CREW AT OWN DISCRETION.**

\_\_\_\_ YES, I need help to recruit local volunteers for the chase crew.

Number of chase crew volunteers requested \_\_\_\_\_

### MEDIA

Are you willing to be interviewed by the media? \_\_\_\_ Yes \_\_\_\_ No

Are you willing to provide a media representative, event official or dignitary with a balloon ride anytime during the event? This would be in addition to the sponsor flight. \_\_\_\_ Yes \_\_\_\_ No

Pre-event Media flight on Friday, November 10, 2018 at 6:30am. Details and location to be determined. I am willing to participate, please send information. \_\_\_\_ Yes \_\_\_\_ No

### REFUNDABLE DEPOSIT

Harmony Jubilee requires a \$100.00 refundable deposit due by **July 20, 2018**. This deposit will be refunded as long as the pilot stays through Saturday evening. Please mail deposits to Harmony Jubilee at P.O. Box 537, Fitzgerald, Ga 31750.

### TETHERED RIDES/PAID RIDES

Harmony Jubilee will not be involved in organizing tethered or paid rides. Pilots are responsible for all bookings, proper insurance, crew and working with Ballooning Officials on locations and times. A tent will be located at entrance of launch field for pilots to use to sell rides on site. For simplicity for attendees, on price of \$150 per passenger may be charge by all for balloon rides and \$10 per adult/\$5 per child (12 and under) per passenger for tether rides.

I am interested in offering tethered rides during the event: \_\_\_\_ Yes \_\_\_\_ No

I am interested in offering paid rides to crew during the event: \_\_\_\_ Yes \_\_\_\_ No

### HOTEL INFORMATION

The official hotel is still in negotiations. Please contact Brandy at (229) 426-5033 about hotel arrangements.

### 2018 HARMONY JUBILEE PILOT INFORMATION

DATES AND LOCATIONS: The event's dates are **July 20, 2018**. Harmony Jubilee will be held at Paulk Park in Fitzgerald, Georgia (Ben Hill County).

REGISTRATION DEADLINE: **July 20, 2018**, if all six spaces are not filled prior.

INSURANCE: EVERY PILOT WILL BE REQUIRED TO HAVE A MINIMUM of \$1,000,000 third party (bodily injury/property damage) and \$100,000 minimum passenger liability for each and every passenger carried through an insurance company with a BEST rating of B+ or its equivalent. A copy of you balloon insurance must be sent to the Harmony Jubilee office before **July 20, 2018**. Please, it is not necessary to send insurance information until it has renewed for the upcoming year covering Harmony Jubilee's event dates. Insurance certificates may be emailed, faxed or mailed to Harmony Jubilee office directly from the insurance company. (In addition Harmony Jubilee assumes per Georgia State Law that pilots have automobile liability insurance for their balloon and/or chase vehicle).

HOTEL ROOMS: The official hotel is still in negotiations. Please contact Brandy at (229) 426-5033 about hotel arrangements.

EVENT ADMISSION POLICY, CONCERTS AND AMUSEMENT RIDES: The event is keeping a paid admission policy for Friday through Sunday with the entertainment included in admission policy with additional charges for parking, rides, food, games, etc. Please check the Harmony Jubilee website for a schedule of events ([www.harmonyjubilee.com](http://www.harmonyjubilee.com)). Each pilot will be allowed up to two vehicles in the back gate at ballooning official's discretion. Each vehicle pass will allow all passengers in the vehicle admission to the event within reason. Thank you in advance for not abusing this policy.

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- Fuel for the Hot Air Balloons
- Meal on Friday evening at the meet & greet
- Continental Breakfast on Saturday morning
- Food vouchers for the Pilots and Crew at the artisans market on Saturday
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- Hospitality bags (we need t-shirt sizes turned in with the contracts)

### BALLOON PILOT SCHEDULE

- Balloon Pilot Schedule will be sent out closer to time to the festival.

### CHECKLIST

ALL PILOTS ARE REQUIRED TO SEND ALONG WITH THEIR COMPLETED APPLICATION FORMS (PAGES 1-3) THE FOLLOWING:

- COPY OF YOUR CURRENT INSURANCE CERTIFICATE - if it will renew before July 20, 2018 please wait and send copy after it is renewed.
  - MAKE SURE YOUR ENTIRE FORM HAS BEEN COMPLETED (FAILURE TO COMPLETE APPLICATION MAY RESULT IN YOUR REGISTRATION NOT BEING ACCEPTED).
  - E-MAIL OR MAIL APPLICATION AND INSURANCE CERTIFICATE TO [fitzgeraldbenhillartscouncil@gmail.com](mailto:fitzgeraldbenhillartscouncil@gmail.com)
  - MAIL DEPOSIT TO: Harmony Jubilee (Please make checks payable to "Harmony Jubilee")  
P.O. Box 537  
Fitzgerald, Ga 31750
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