

Harmony Jubilee

Fitzgerald, Georgia

September 2017

Dear Balloonist,

On behalf of the Fitzgerald-Ben Hill Arts Council & The Harmony Jubilee Planning Committee, we would like to invite you to be a part of our **6th Annual Harmony Jubilee** - an event centered on hot air balloons.

The Harmony Jubilee weekend will take place November 10-12, 2017, at our beautiful Paulk Park venue in Fitzgerald, GA. The event offers an opportunity for our region to learn first hand about the art, craft, and skill of hot air ballooning. Also included is our very successful Artisan's Market which continues to bring more and more people to the event. This year, in honor of our nation's Civil War Sesquicentennial, we will be hosting a re-enactors encampment.

Fitzgerald has the unique history in our country of being a town created by both Union and Confederate soldiers. These previous enemies came together and carved out of a dense forest a community dedicated to living together in harmony.

The Harmony Jubilee is a re-creation of a festival that previously highlighted our community's heritage through history, art, and drama. While successful, it was apparent that we needed a new and larger component to be the central focus.

We are limiting the number of hot air balloons to twelve this year with plans to grow in the coming years. Balloonists may, if they desire for their own profit, host rides both tethered and un-tethered. We do ask that chase teams be provided, but also offer support in acquiring local, and now experienced chase crews. We will provide the following to the attending balloonists:

- \$50 Bonus for up to 5 pilots participating in the Media Flight
- \$150 up to 12 pilots for expenses (paid on Saturday evening)
- One Hotel Room for the Pilot, and special rates for the Crew
- Fuel for the Hot Air Balloons
- Meal on Thursday evening at the meet & greet
- Continental Breakfast on Friday morning
- Meal on Friday evening
- Continental Breakfast on Saturday morning
- Food vouchers for the Pilots and Crew at the artisans market on Saturday
- Prize money for friendly competition
- Meal on Saturday evening
- Continental Breakfast on Sunday morning
- Hospitality bags (we need t-shirt sizes turned in with the contracts)

We hope that you will be able to join us! If you are interested, please complete and submit the enclosed application. **The deadline to sign up is September 15, 2017.** For more information, please visit our website at www.HarmonyJubilee.com or contact Steve Pair at 229-424-2012.

Sincerely,

The Harmony Jubilee Planning Committee

Harmony Jubilee



Fitzgerald, Georgia

PILOT INFORMATION

Pilot Name: _____ Cell Phone #: _____

Address: _____ Home Phone #: _____

City: _____ State: _____ Zip: _____

Fax #: _____ Email: _____

Crew Chief Name: _____ Crew Chief Cell Phone #: _____

Total Hot-Air Balloon PIC hours: _____ Total Hours in Hot-Air Balloon in last 12 months: _____
(must be over 100 to fly at Harmony Jubilee)

Date of last flight review: _____ LTA#: _____ License type: private
 commercial

BFA HACD #: _____ BFA Membership Expiration Date: _____

Secondary Pilot Name (if applicable): _____
(If anyone else will be piloting your balloon during Harmony Jubilee, you must make a copy of page 1 and 2 of this registration and have the secondary pilot complete both pages and return them with your registration materials).

BALLOON INFORMATION

N #: _____ Balloon Hours: _____ Manufacturer: _____

Model: _____ Size (cu. ft.): _____ Serial #: _____

Balloon Name: _____

Year Balloon Built: _____ Date of Last Annual: _____

Balloon is registered to (if different from above): _____

Balloon Description - Color/Design: _____

Air Worthiness Certificate: standard experimental Air Worthiness Certificate

Date Issued: _____

BALLOON INFORMATION

Please have your insurance carrier email, mail or fax Harmony Jubilee a copy of your insurance valid for the time frame of **November 10-12, 2017**. It is not necessary to send your insurance until it is renewed and will cover the event's time frame.

Balloon Insurance Carrier: _____ Number of Passengers covered NOT INCLUDING pilot: _____

My Balloon insurance company meets the minimum qualifications and is authorized to do business in the State of Georgia. I have submitted a copy of my insurance or had my insurance company forward a Certificate of Insurance to the Harmony Jubilee office with a minimum of \$1,000,000 Combined Single Limit/third party (bodily injury/property damage) and \$100,000 minimum passenger liability for each and every passenger carried through an insurance company with a BEST rating of at least B+ or its equivalent.

POINTS OF UNDERSTANDING AND STATEMENT OF RESPONSIBILITY

- I have read the following insurance guidelines, my insurance meets all requirements and a copy of my insurance will be sent to the Harmony Jubilee office by **September 15, 2017**.
- I will have in the basket at all times:
 - A Flight Manual**
 - A current Air Worthiness Certificate or appropriate Experimental Certificate with a letter of restrictions.**
 - A pink copy or hard copy of the registration**
 - An aircraft radio**
- I will bring registration documentation showing that I have completed three (3) takeoffs and landings in the 90 days prior to the event. I understand that the Federal Aviation Administration may inspect any or all balloons entered in Harmony Jubilee 2017.
- I understand Harmony Jubilee expects, out of respect for the people who make this event possible, that as an Harmony Jubilee pilot I agree to fly two (2) sponsor representatives during the sponsor flight, Saturday, November 11, 2017 (or during a rescheduled flight should the sponsor flight be cancelled due to weather).
- As a Pilot-in-Command of an aircraft which is to be participating in Harmony Jubilee November 10-12, 2017 in Fitzgerald, Georgia, I hereby acknowledge that any decision which I may make to participate in any flight during said event is a personal decision, that no flights are mandatory, and that I shall make decisions for myself as to whether or when the aircraft under my control shall participate in any scheduled event.
- I acknowledge and agree that the sole function of Harmony Jubilee is to provide the facilities and opportunities for my participation in these events and that it's responsibility in doing so shall in no way relieve me of my own responsibilities as the Pilot-in-Command of my aircraft, and in no way is Harmony Jubilee responsible for my actions or any decision I make during the event.
- I understand and agree that Harmony Jubilee Ballooning Officials are authorized to disqualify me (preventing any further participation in the 2017 event and in future events) at any time should I violate in any way Harmony Jubilee or FAA guidelines.
- I understand that this event may be filmed and photographed and I hereby authorize the use of any and all pictures of my balloon that event organizers deem appropriate (i.e. advertising, brochures, etc.) .
- I also affirm that all the preceding information is accurate to the best of my knowledge and should any of the information be found to be falsely represented I waive all rights and benefits afforded a participating pilot.

I UNDERSTAND AND AGREE TO THE TERMS AND CONDITIONS OUTLINED ABOVE AND CERTIFY THAT ALL INFORMATION FURNISHED TO HARMONY JUBILEE IS TRUE AND CORRECT.

Balloon Owner: _____ Date: _____

Pilot (if other than above): _____ Date: _____

****PLEASE NOTE THAT ALL ARES OF THIS FORM MUST BE COMPLETED AND RETURNED TO THE HARMONY JUBILEE OFFICE PRIOR TO YOUR BEING ACCEPTED AND/OR REGISTERED AS A PARTICIPATING PILOT!**

VOLUNTEER CHASE CREW

HARMONY JUBILEE WOULD PREFER TO HAVE ALL PILOTS SECURE THEIR OWN CREW. IF PILOT CAN NOT OBTAIN YOUR OWN CREW AND YOU ARE NOT ACCEPTING PAID CREW/PASSENGERS THEN HARMONY JUBILEE WILL ASSIST PILOT TO THE BEST OF OUR ABILITIES. HARMONY JUBILEE WILL PROVIDE PILOT WITH LOCAL CREW CONTACT INFORMATION SO THAT PILOT MAY MAKE ARRANGEMENTS WITH LOCAL CREW AT OWN DISCRETION.

___ YES, I need help to recruit local volunteers for the chase crew.

Number of chase crew volunteers requested _____

MEDIA

Are you willing to be interviewed by the media? ___ Yes ___ No

Are you willing to provide a media representative, event official or dignitary with a balloon ride anytime during the event? This would be in addition to the sponsor flight. ___ Yes ___ No

Pre-event Media flight on Friday, November 10, 2017 at 6:30am.
Details and location to be determined.

I am willing to participate, please send information. ___ Yes ___ No

REFUNDABLE DEPOSIT

Harmony Jubilee requires a \$100.00 refundable deposit due by September 15, 2017. This deposit will be refunded as long as the pilot stays through Saturday evening. Please mail deposits to Harmony Jubilee at P.O. Box 537, Fitzgerald, Ga 31750.

TETHERED RIDES/PAID RIDES

Harmony Jubilee will not be involved in organizing tethered or paid rides. Pilots are responsible for all bookings, proper insurance, crew and working with Ballooning Officials on locations and times. A tent will be located at entrance of launch field for pilots to use to sell rides on site. For simplicity for attendees, on price of \$150 per passenger may be charge by all for balloon rides and \$10 per adult/\$5 per child (12 and under) per passenger for tether rides.

I am interested in offering tethered rides during the event: ___ Yes ___ No

I am interested in offering paid rides to crew during the event: ___ Yes ___ No

HOTEL INFORMATION

The official hotel will be the Quality Inn located at 263 Ocilla Highway in Fitzgerald, Georgia. **Upon receipt and processing of your registration**, you may contact the Quality Inn at (229) 423-5151 or by email to gm@qualityinnfitzgerald.com. Details for booking will follow at a later date.

2017 HARMONY JUBILEE

PILOT INFORMATION

DATES AND LOCATIONS: The event's dates are November 10-12, 2017. Harmony Jubilee will be held at Paulk Park in Fitzgerald, Georgia (Ben Hill County).

REGISTRATION DEADLINE: September 15, 2017, if all ten spaces are not filled prior.

INSURANCE: EVERY PILOT WILL BE REQUIRED TO HAVE A MINIMUM of \$1,000,000 third party (bodily injury/property damage) and \$100,000 minimum passenger liability for each and every passenger carried through an insurance company with a BEST rating of B+ or its equivalent. **A copy of you balloon insurance must be sent to the Harmony Jubilee office before September 15, 2017.** Please, it is not necessary to send insurance information until it has renewed for the upcoming year covering Harmony Jubilee's event dates. Insurance certificates may be emailed, faxed or mailed to Harmony Jubilee office directly from the insurance company. (In addition Harmony Jubilee assumes per Georgia State Law that pilots have automobile liability insurance for their balloon and/or chase vehicle).

HOTEL ROOMS: The official hotel will be the Quality Inn located at 263 Ocilla Highway in Fitzgerald, Georgia. You may contact the Quality Inn at (229) 423-5151 or by email to gm@qualityinnfitzgerald.com. Details for booking will follow at a later date.

EVENT ADMISSION POLICY, CONCERTS AND AMUSEMENT RIDES: The event is keeping a paid admission policy for Friday through Sunday with the entertainment included in admission policy with additional charges for parking, rides, food, games, etc. Please check the Harmony Jubilee website for a schedule of events (www.harmonyjubilee.com). Each pilot will be allowed up to two vehicles in the back gate at ballooning officials discretion. Each vehicle pass will allow all passengers in the vehicle admission to the event within reason. Thank you in advance for not abusing this policy.

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BALLOON PILOT SCHEDULE

Thursday, November 9, 2017

1600 – check in at hotel

1800 – casual meet and greet reception for pilots and event staff

Friday, November 10, 2017

0630 - Pilot Briefing at Quality Inn

0650 - Sunrise

0750 – AM Media flight area schools (**\$50 Bonus for up to 5 pilots**)

1300-1400 (1-2pm)-Pilot Registration at Paulk Park (**\$150 paid to pilots if they show up at this point and participate through the remainder of the event up to 12 pilots**)

1500 (3pm)- Pilot Briefing

1530 (3:30pm)– PM flight

1730 (5:30pm)-Sunset Pilot Meal

1830 (6:30pm)-Wine & Cheese Tasting at Paulk Park

1900 (7pm)-Tether rides and Balloon Glow at Paulk Park

Saturday, November 11, 2017

0630 - Pilot Briefing at Paulk Park

0654 - Sunrise

0700 – AM flight

0800-0900 (8-9am)-Refueling at Paulk Park

Tether during the day during Artisan Market

1500(3pm)-Pilot Briefing at Paulk Park

1530 (3:30pm)– Competition flight afternoon (fly into airport)

1729 (5:30pm)-Sunset Balloon Glow beside pond at Paulk Park

2000 (8-9pm) Refueling

Sunday, November 12, 2017

0630 Pilot Briefing at Paulk Park

0700 (7am) – balloon lift off

CHECKLIST

ALL PILOTS ARE REQUIRED TO SEND ALONG WITH THEIR COMPLETED APPLICATION FORMS (PAGES 1-3) THE FOLLOWING:

- COPY OF YOUR **CURRENT** INSURANCE CERTIFICATE - if it will renew before September 15, 2017, please wait and send copy after it is renewed.
 - MAKE SURE YOUR ENTIRE FORM HAS BEEN COMPLETED (FAILURE TO COMPLETE APPLICATION MAY RESULT IN YOUR REGISTRATION NOT BEING ACCEPTED).
 - E-MAIL OR MAIL APPLICATION AND INSURANCE CERTIFICATE TO
HARMONYJUBILEE@GMAIL.COM
 - MAIL DEPOSIT TO: Harmony Jubilee (Please make checks payable to "Harmony Jubilee")
 P.O. Box 537
 Fitzgerald, Ga 31750
 - OR CALL: Stephen Pair at (229) 424-2012
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